



An ISO 9001-2000 PORT

MORMUGAO PORT TRUST
ENGINEERING (CIVIL) DEPARTMENT.

QUOTATION NOTICE

QUOTATION NO. CE/Q-11/2019

Sealed Item rate quotations are invited from contractors registered with Engineering (Civil) Department of Mormugao Port Trust for undertaking the work of **“Trimming trees posing danger to Life and property in MOHP and Harbour area.”**

Cost of quotation	: Free of cost
Earnest Money Deposit	: Rs.2,950/-
Estimated cost of work	: Rs. 1,45,500/-
Time limit of completion	: One month.

The quotation form can be obtained from the office of the Chief Engineer, Mormugao Port Trust, Headland Sada, during office hours **from 19/02/2019 to 26/02/2019** free of cost. Volume I comprising of Instruction to Tenderers, General and Special Conditions, General Specifications etc. of Mormugao Port Trust will be considered as part of Quotation Form.

GST registration for the bidder is mandatory. Bidder has to enclose attested copy of the GST Registration along with the tender. GST has to be paid extra as. Tenderer should comply with all regulations of EPF, ESI, ALC, etc. No bill will be forwarded if the above regulations are not followed.

Quotation shall be accompanied by Earnest Money Deposit of **Rs.2,950/-** either deposited with FA&CAO Mormugao Port Trust in Cash or enclosed Demand draft. Quotation without Earnest Money Deposit in the stipulated form will not be considered.

Quotation duly completed should reach the office of the Chief Engineer, Mormugao Port Trust, Headland Sada by **15.00** hours on **26/02/2019** and they will be opened at **15.30** hours on the same day in the presence of such quoters as may wish to be present.

The Port Trust reserves the right to reject any or all the quotations without assigning any reasons thereof.

Suptdg. Engineer (HR)

Headland Sada.

Date :- 18 /02/2019



MORMUGAO PORT TRUST
ENGINEERING (CIVIL) DEPARTMENT

QUOTATION NO. CE/Q-11/2019

Name of work: **“Trimming trees posing danger to Life and property in MOHP and Harbour area”**

Particulars

Clause of G.C.

1.	Amount of security and time.	11(1)	EMD will be converted to Security deposit
2	Period for commencement from the chief engineer's order to commence.	38	Immediately
3	Time of completion	40	One month
4	Amount of liquidated damages	43	Calculated at 0.5% value of the contract per week of seven days or part thereof subject to a ceiling of 5 % value of contract
5	Free maintenance period.	45(1)	Nil
6	Percentage of retention money from each running account bill.	54(1)	Nil
7	Limit of Retention money	54(1)	N.A
8	Total security deposit and Retention Money.	11(1) 54(1)	EMD
9	Minimum amount of Interim certificate.	54(1)	Full & Final

SIGNATURE OF THE QUOTER

MORMUGAO PORT TRUST
ENGINEERING (CIVIL) DEPARTMENT
QUOTATION NO. CE/Q-11/2019

Name of Work: **“Trimming trees posing danger to Life and property in MOHP and Harbour area.”**

ADDITIONAL SPECIAL INSTRUCTIONS

1. The work shall be carried without disturbing the operation of Port or other agencies working in the area.
2. The Plant/machinery/craft and workman shall be insured during the work and receipts of payment made towards premiums shall be submitted to the Chief Engineer.
3. The Quoter shall also assess and include the cost of materials, labour, safety of workers / structure, tools and plant and machinery/equipment for the maintenance works that may be required to be carried out by him during the free maintenance period.
4. Quoters are advised to go through the Schedule of Quantities and Rates and sequence of work before submission of the quotation. They are also advised to inspect the site, ascertain for themselves the nature and the extent of work involved and also obtain all clarifications they may require before filling in the quotation.
5. Quoters are required to sign with date the Schedule of quantities and Rates and the form of Quotation and fill in all the particulars and details called for therein. Unsigned quotations, without the details called for are liable for rejection.
6. **Measurements**
The quantities provided for in the Schedule of Quantities and Rates are only approximate and are given to provide a common basis for tendering. The actual quantity may differ from those provided for in the Schedule in view of the complexity of the work and there is no claim will be entertained in case of any variation in the quantity. Payments will be made according to the actual quantities of work ordered and carried out, jointly measured by the representative of Chief Engineer and the contractor payments will be made as per the item unit rate basis for the entire work. However, in case of defects/ improper execution of work, penalty will be imposed in the final bill amount payable upon approval of competent Authority.

9. Rates and Prices to be inclusive.

The rates entered in the Schedule of Quantities by the contractor shall include the provision of all supporting special equipment, labour of required skill, supervision, materials, erection, overheads and profits, watch and ward, insurance charges, during execution and every incidental and contingent costs and charges, whatsoever, excluding GST if any for compliance with conditions of contract and specification. The service tax will be paid extra as applicable which shall be claimed along with the Bill.

10. The specifications are intended to cover the execution of all works, necessary to complete the works, with all materials of accepted standards, as specified in the contract.

11. Method of Measurement

General

Unless stated or billed otherwise, all quantities shall be `net` as they finished and provided in the work. The rates and prices shall include all allowances towards wastage of materials required for use in the work.

12. The quotations will be deemed to have ascertained themselves to the extent and nature of the works involved, the various constraints and high degree of skill involved in the works.
13. Time is the essence of contract and the entire work should be completed within a period of **One month** as specified in the schedule. The Quoter shall also submit detailed programme for the timely completion of work giving details of gangs/skilled labour/material supply/plant, machinery, safety equipments, ropes, crane etc. taking into account the limited time schedule provided.
14. The Contractor`s supervisory staff shall be fully experienced in the type of work to be carried out under their supervision.
15. The contractor shall insure plant, machinery, structures (where tree trimming will take place) and workers employed by him during execution of work and submit necessary insurance policies to the Department.
16. If the work has to be carried out beyond normal working hours and during night time approval in advance for the working has to be obtained from the Chief Engineer. `
17. It shall be specifically noted that the contractor is expected to mobilize the required equipments and work force required to complete the entire work included in the contract well within the stipulated period.

18. As a statutory requirement, the contractor shall take all measures of safety against fire hazard and electrocution at site as follows:-
 - a) All temporary electric supply connections will be carried out with correct sizes of wires/cables and fuses and other safety devices as required under Electricity Rules in consultation with us.
 - b) One bucket full of water and sand shall be kept at the work spot. A Portable fire extinguisher shall also be kept at the work spot.
19. Quotations with conditions will be out rightly rejected.
20. The Quoter shall inspect the site and fully study the work involved vis-à-vis the quantity and specifications etc. before quoting for the work.
21. Any damage to the property of Port during execution of this work should be made good at their own cost or compensated by the contractor.
22. After completion of days work/contract period the contractor shall clean, clear the work site to the satisfaction of the Chief Engineer or his site representative.
23. Contractor has to take care of any electrical or telephone cables while execution of this work in consultation with Chief Mechanical Engineering Department. Any damage to MPT property will have to make good by the contractor free of cost.
24. The contractor and his workers /agents shall be required to obtain from MPT and display a Photo Identity Card during entry, stay and exit from the Port Security areas guarded by CISF personnel`
25. All applications for issuance of Photo Identity Card shall be routed through the Chief Engineer, who shall forward the same to the Port's Traffic Department, whose pass section will issue the Photo Identity Card to the contractor or his agent free of cost and the same shall be valid for the duration of the contract or a period of one year, whichever is less.
26. Subject to the availability, land for construction of temporary sheds/stores /labour hutment's etc. will be given to the contractor in Port areas at Headland, Sada. The contractor shall clear away all the temporary structures built within a period of fourteen days after completion of the work and leave the whole of the site clean to the satisfaction of the Chief Engineer.
27. Lease rent shall be charged to the contractors for the area allotted for construction of their temporary sheds for site

- office/store/labour hutment's required in the contract works. The licence fee shall be as per Port's scale of Rates.
28. No temporary structures/sheds which are constructed to house the contractor's office/store/labour hutments shall be permitted to be retained during the period of maintenance.
 29. All the materials to be used in the structure shall be conforming to relevant ISI specification or as specified in the Tender Schedule Contractor shall undertake laboratory test as specified in the relevant ISI at the discretion of Chief Engineer and only approved materials /approved brand of materials shall be used.
 30. In case the contractor fails to vacate the port premises allotted to him for site office within the stipulated period after the completion of the work, the Board shall have right to debar such defaulting contractors for future contracts of the Board by blacklisting him and shall also be charged penal lease rental at the prescribed rate.
 31. Hot work permit will have to obtain whenever required as directed.
 32. Contractor shall carry out all the relevant Laboratory tests of the material to be used in the construction as specified in relevant I.S.I at the approved testing laboratory. Test samples shall be selected by the representative of the Chief Engineer only, and all the expenses of such tests shall be borne by the contractor. The entire test reports in the original shall be made available to the Chief Engineer as and when the tests are carried out.
 33. Free maintenance period is not applicable for this work.
 34. Security Deposit which is EMD) shall be refunded to the contractor only after successful liability period (Free Maintenance period.)



MORMUGAO PORT TRUST
ENGINEERING (CIVIL) DEPARTMENT
E-TENDER No. CE/Q-11/2019

“Trimming trees posing danger to Life and property in MOHP and Harbour area.”

STANDARD OPERATING PROCEDURE FOR SAFE WORK AT HEIGHTS

1. The site conditions should be assessed by a competent site in-charge/ supervisor / foreman to identify all the hazards present with the associated risks.
2. No work should be carried out in rough weather conditions like heavy rains, strong winds etc.
3. For all work on the roof top of shed/ high rise structure, safety net with adequate load bearing capacity should be provided underneath the roof trusses to have a fall protection system.
4. Lifelines should be provided at regular intervals to allow workers to hook their safety belts all the time while working at a height.
5. The workers should strictly wear safety belts, which should be hooked to the nearest lifeline all the time.
6. Other Personal Protective Equipment (PPE) like safety helmet, safety shoes, reflective jackets etc. should be worn by workers all the time, while at work.
7. The work platform or scaffolding used for work at height should be possess required load bearing capacity with adequate guard rails.
8. The work should not be carried out in haste and shortcuts should be avoided.
9. Workers should be familiarized with basic first aid procedures and all the emergency numbers to act promptly in the event of any accident/ incident.
10. Any dangerous occurrence should be brought to the notice of concerned authority for necessary action.
11. All tenders involving work at the heights should incorporate conditions for provision of safety nets of adequate load bearing capacity underneath the roof/ working platform and adequate number of lifelines on the rooftop as a fall proof fall protection system.

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QUOTATION NO: CE/Q-11/2019

Name of Work: **“Trimming trees posing danger to Life and property in MOHP and Harbour area.”**

SCOPE OF WORK

- 1) Trimming of trees = 27 nos posing danger to life and property in MOHP and Harbour area including providing required tools, electric saw, ladders, ropes, safety equipments and taking away the logs, branches outside Port area so as not to cause any hindrance to free flow of traffic as directed by the Chief Engineer or his representative. All tools, plant Labour, material, transportation loading and unloading etc. complete.
- 2) Credit to be offered to MPT by contractor for taking away the logs / branches etc All tools, plant, labour and material etc complete.



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SCHEDULE OF QUANTITIES AND RATES

Sr. No.	Description of work	Approx . Qty.	Unit of Qty. in words	Rate in Fig/ words	Amount (RS)
1.	2.	3.	4.	5. 6.	7.
1	Trimming of trees = 27 nos posing danger to life and property in MOHP and Harbour area including required tools, electric saw, ladders, ropes, safety equipments and taking away the logs, branches outside Port area so as not to cause any hindrance to free flow of traffic as directed by the Chief Engineer or his representative. All tools, plant Labour, material, transportation loading and unloading etc. complete.	LS	LS		
2	Credit to be offered to MPT by contractor for taking away the logs / branches etc All tools, plant, labour and material etc complete.	LS	LS		

Total amount in figures Rs. _____

Total amount in words (Rupees _____ only)

including all taxes but excluding GST

It is certified that I / we have written the unit rates in figures and words.

Name & Address of Quoter

SIGNATURE OF THE QUOTER

Date: _____

Place: _____